

**TOWN OF VINLAND  
6085 COUNTY ROAD T  
OSHIKOSH, WI 54904  
PHONE: (920) 235-6953\*\*\*\*\*FAX: (920) 235-6994**

**REQUIREMENTS FOR BUILDING A NEW HOME IN THE TOWN OF VINLAND**

1. ZONING PERMIT (\$25 FEE) FROM TOWN ZONING ADMINISTRATOR (920-428-3361)

A. SITE PLAN SHOWING THE FOLLOWING:

- 1) LOCATION OF HOUSE/GARAGE/OUT BUILDINGS
- 2) SQUARE FOOTAGE OF HOUSE/GARAGE SEPARATE
- 3) SETBACK FROM ROAD RIGHT OF WAY, SIDE & REAR LOT LINES
- 4) LOCATION OF WELL & SEPTIC SYSTEM & DRIVEWAY
- 5) NAME OF ROAD
- 6) NORTH ARROW

NOTE: IF BUILDING ON A-1 OR A-2 ZONED PROPERTY, THE SITE PLAN MUST BE APPROVED BY TOWN BOARD PRIOR TO ISSUING A ZONING PERMIT

2. EROSION CONTROL PERMIT FROM WINNEBAGO COUNTY LWCD (920-235-1955)  
\*LWCD WILL REQUIRE A SITE PLAN SIMILAR TO ABOVE

3. CULVERT PERMIT FOR DRIVEWAY (\$25 FEE)  
CONTACT CHUCK FARREY IF LOCATION IS WEST OF HWY. 76 (920-582-7733)  
CONTACT RAY BATLEY IF LOCATION IS EAST OF HWY. 76 (729-1966)

4. STATE & COUNTY SANITARY PERMIT FROM WINNEBAGO COUNTY (920-236-4844)

5. BUILDING PERMIT FROM TOWN BUILDING INSPECTOR (920-428-3361)

A. THE BUILDING INSPECTOR WILL REQUIRE THE FOLLOWING:

1. COPY OF ZONING PERMIT
2. COPY OF EROSION CONTROL PERMIT
3. COPY OF SANITARY PERMIT
4. STATE REQUIRED ENERGY CONSUMPTION WORKSHEET
5. COMPLETE SET OF BLUEPRINTS
6. LIST OF SUB-CONTRACTORS INCLUDING ADDRESSES, PHONE NUMBERS & STATE CERTIFICATION NUMBERS FOR THE FOLLOWING:
  - (A) GENERAL CONTRACTOR
  - (B) PLUMBER
  - (C) H.V.A.C. CONTRACTOR
  - (D) ELECTRICIAN

6. "BLUE" ADDRESS/EMERGENCY SIGN (\$50 FEE INCLUDES SIGN, POST & INSTALLATION)

NOTE; ANY OUT-BUILDINGS BUILT TO HOLD ANIMALS REQUIRES A LIVESTOCK WASTE MANAGEMENT PERMIT FROM WINNEBAGO COUNTY LWCD (920-232-1955)