



Your complimentary use period has ended. Thank you for using PDF Complete.

Click Here to upgrade to Unlimited Pages and Expanded Features

APPLICATION AND REGULATIONS

Date Requested: _____

Group/Occasion: _____

Number of People: _____

Times of Event: _____

Time Access Is Requested: _____

All chairs & tables shall be returned to same position as per your arrival.

Floors shall be swept and wiped cleaned. (Cleaning supplies in kitchen)
If spills happen PLEASE wipe them up right away; especially on the carpet.

Kitchen shall be left clean and in order.

You may use the bulletin strips to attach items to the walls.

All garbage shall be removed from the premises that day.

No parking in front of the mailbox or the pump house. (Additional parking in the lot south of the Town hall)

All doors shall be locked when leaving the building.

Any cost of extra janitorial services will be applied to your deposit.

The hall rental fee of \$50 and deposit of \$50 shall be included with your application. The deposit will be returned after your event with the hall being left in the same or better condition than when you arrived.

Responsible Party: _____

Name

Address

Phone No.

Approved By: _____ Date: _____