State of Wisconsin
Department of Natural Resources
dnr.wi.gov

Annual Report under MS4 General Permit No. WI-S050075-2

Form 3400-195 (R 12/15)

Due by March 31, 2016

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (DNR) by March 31 of each year to report on activities for the previous calendar year. This form is being provided by the DNR for the user's convenience. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

This form is for reporting on activities undertaken in calendar year 2015.

Instructions: Complete each section of the form that follows. If additional space is needed to respond to a question, attach additional pages. Provide descriptions that explain the program actions taken to comply with the general permit. Complete and submit the annual report by March 31, 2016, to the appropriate address indicated on the last page of this form.

SECTION I. Municipal Information

Name of Municipality		Facility ID No. (FIN)	
Town of Vinland		31080	
Mailing Address	**City**	**State**	**ZIP Code**
6085 County Road T	Oshkosh	WI	54904
County(s) in which Municipality is located	**Municipality Type: (select one)**		
Winnebago	○ County ○ City ○ Village ◉ Town ○ Other (specify)		

SECTION II. Municipal Contact Information

Name of Municipal Contact Person		Title	
Marilyn Fahrenkrug		Town Clerk	
Mailing Address (if different from above)	**City**	**State**	**ZIP Code**
Email	**Phone Number (include area code)**	**Fax Number (include area code)**	
vinlandclerk@ntd.net	(920) 235-6953	(920) 235-6994	

SECTION III. Certification

I hereby certify that I am an authorized representative of the municipality covered under MS4 General Permit No. WI-S050075-2 for which this annual report is being submitted and that the information contained in this document and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Authorized Representative Printed Name	Authorized Representative Title	
Chuck Farrey	Town Supervisor	
Signature of Authorized Representative	**Date**	
Chuck Farrey	03/31/2016	
Email	**Phone Number (include area code)**	**Fax Number (include area code)**
vinlandclerk@ntd.net	920-235-6953	920-235-6994

SECTION IV. General Information

a. Describe what efforts the municipality has undertaken to invite the municipal governing body, interest groups, and the general public to review and comment on the annual report.

The Annual Report for the Town's MS4 Stormwater Permit will be presented during the May 2016 Town Board meeting. During the public meeting, the Town Board and general public will be provided an opportunity to review and comment on the Annual Report. The meeting agenda will be posted as required by State Statute and placed on the Town's website. After the meeting, the Annual Report will be posted on the Town's website and made available in hard copy format at the Town Hall. The general public will be encouraged to review and comment on the Annual Report. Comments received from the public will be documented and considered as part of the next Annual Report.

b. Describe how elected and municipal officials and appropriate staff have been kept apprised of the municipal storm water discharge permit and its requirements.

MS4 Permit requirements are discussed during Town Board meetings, Wisconsin Towns Association seminars, and informational sessions with Town Engineers. Elected officials have discussed permit requirements and changes throughout the year as necessary.

c. Has the municipality prepared its own municipal-wide storm water management plan? ◉ Yes ○ No

SECTION IV. General Information (continued)

If yes, title and date of storm water management plan:

Town of Vinland Stormwater Management Plan (August 27, 2008)

d. Has the municipality entered into a written agreement with another municipality or a contract with another entity to perform one or more of the conditions as provided under section 2.10 of the general permit? ◉ Yes ◯ No

If yes, describe these cooperative efforts:

The "Winnebago County Construction Site Erosion Control and Stormwater Management Ordinance" was adopted by the County Board pursuant to Chapter 59.693, Wis. Stats. As such, due to the statutory basis for this ordinance, no intergovernmental agreement is needed. The Winnebago County Ordinance is applicable to land-disturbing construction activity, new land development, and land redevelopment activity located within the boundaries and jurisdiction of the unincorporated portion of Winnebago County. Winnebago County is responsible for ordinance adoption, implementation, enforcement and education on behalf of the Town.

e. Does the municipality have an internet website? ◉ Yes ◯ No

If yes, provide web address:
www.townofvinland.com.

If the municipality has an internet website, is there current information about or links provided to the MS4 general permit and/or the municipality's storm water management program? ◉ Yes ◯ No

If yes, provide web address:
Town of Vinland website is www.townofvinland.com. County website is www.co.winnebago.wi.us/lwcd.

SECTION V. Permit Conditions

a. Minimum Control Measures: For each of the permit conditions listed below, provide a description of the implementation of each program element, the status of meeting measurable goals, and compliance with permit schedule in section 2.11 of the MS4 general permit. Provide an evaluation of program compliance with the general permit, the appropriateness of identified best management practices, and progress towards achieving identified measurable goals. Be specific in describing the actions that have been taken during the reporting year to implement each permit condition and whether measurable goals have been met, including any data collected to document a measurable goal. Also, explain the reasons for any variations from the compliance schedule in the MS4 general permit.

- Public Education and Outreach

The Town's website received 9,623 "hits" during 2015. A display rack with educational material is located in the foyer of the Town Hall. Educational materials regarding illicit discharges, lawn fertilizers, soil testing, weeds & pesticides, lawn watering, grass clippings, leaf maintenance, pet waste, household hazardous waste and car care are provided in the display rack. Four stormwater related educational materials were taken from the display rack during 2015.

Every six months, the Town actively distributes or mails its semi-annual newsletter to approximately 700 homeowners and businesses. The newsletter contains information such as household hazardous waste disposal, recycling collection, garbage collection, and good household practices. The Town intends to continue adding stormwater articles and educational information to its newsletter in 2016. Potential stormwater topics include lawn fertilizers, residential infiltration, leaves, grass clippings, stream and shoreline erosion, illicit discharges, construction site erosion control, post-construction stormwater management, household practices, household hazardous waste and/or car care.

Five "Permit Certificates" were posted at construction sites during 2015. The "Permit Certificate" educated the public about construction site erosion control and provided a phone number for the public to ask questions and/or provide tips.

- Public Involvement and Participation

Please refer to Chapter 4 and Appendix D of the Town of Vinland Stormwater Management Plan, August 2008 currently on file with the DNR. The Town Board held 19 public meetings during 2015. The public was provided an opportunity to become involved and participate during the meetings. Various stormwater topics were discussed, including but not limited to the MS4 Annual Report.

SECTION V. Permit Conditions (continued)

The public submitted stormwater tips and complaints to the Town and County 0 times during 2015.

- Illicit Discharge Detection and Elimination

The Town obtained public input and adopted an Illicit Dishcarge Ordinance on July 7, 2009. The Town obtained public input and adopted a Fee Schedule for the Illicit Discharge program on July 7, 2009.
The Town developed its outfall map during 2007.

The Town performed ongoing field screening of 2 outfalls during 2015. No hazardous spills were investigated or reported during 2015. No illicit discharge or spill notifications were issued to adjacent municipalities or DNR during 2015. No "warning notices", "notices of violation" or enforcement actions were issued during 2015. No illicit discharge tips or complaints were received from the general public during 2015.

- Construction Site Pollutant Control

The "Winnebago County Construction Site Erosion Control and Stormwater Management Ordinance" was adopted by the County Board pursuant to Chapter 59.693, Wis. Stats. As such, due to the statutory basis for this ordinance, no intergovernmental agreement is needed. The Winnebago County Ordinance is applicable to land-disturbing construction activity, new land development, and land redevelopment activity located within the boundaries and jurisdiction of the unincorporated portion of Winnebago County. Winnebago County is responsible for ordinance adoption, implementation, enforcement and education on behalf of the Town.

Winnebago County provided the following 2015 information for construction site located within the Town of Vinland: 8 construction site erosion control permits were issued during 2015 (1 single family homes, 2 sheds / buildings / garages, 1 pond grading, 2 road ditch maintenance, and 2 house additions), 8 sites were inspected, 29 total site inspections were performed, 5 permits were posted at construction sites, 2 erosion control tips / complaints were received from the general public, no written "warning notices" were issued, numerous verbal "warning notices" were issued, no "notices of violation" were issued and no fines were issued.

NEWSC distributed numerous handouts during exhibiting.

- Post-Construction Storm Water Management

The "Winnebago County Construction Site Erosion Control and Stormwater Management Ordinance" was adopted by the County Board pursuant to Chapter 59.693, Wis. Stats. As such, due to the statutory basis for this ordinance, no intergovernmental agreement is needed. The Winnebago County Ordinance is applicable to land-disturbing construction activity, new land development, and land redevelopment activity located within the boundaries and jurisdiction of the unincorporated portion of Winnebago County. Winnebago County is responsible for ordinance adoption, implementation, enforcement and education on behalf of the Town.

Winnebago County provided the following 2015 information for post-construction sites located within the Town of Vinland. One new permit was issued during 2015. One new long-term maintenance agreement was recorded at the Register of Deeds. One post-construction tip / complaint was received from the general public. The Town did not construct any new BMP's during 2015.

NEWSC distributed numerous handouts during exhibiting.

- Pollution Prevention

Please refer to Chapter 8 of the Town Stormwater Management Plan, August 2008.

The Town does not own or operate any curb and gutter streets.

The Town does not own or operate any storm sewer systems with catch basin sumps.

The Town owns and operates grass swales that are located within the public road right-of-way. The Town performs maintenance on the grass swale systems.

34.25 tons of salt and 170 gallons of salt brine solution were applied during 2015.

SECTION V. Permit Conditions (continued)

The Town does not own or operate any properties with more than 5 acres of turf grass were lawn fertilizers are applied.

The Town does not currently provide curb-side leaf, grass clipping and brush collection. Property owners are allowed to compost onsite, burn onsite, or dispose of yard waste at the Winnebago County Landfill.

Curb-side recycling collection was performed once every week and curb-side garbage collection was performed once every week.

No Town employees received stormwater training during 2015 (Town does not have employees, except office staff).

b. Winter Road Management Activities:

Provide the name, title, and phone number for the individual(s) with overall responsibility for winter roadway maintenance.

Salt and brine maintenance is Jon Groths, Winnebago County Highway Department, 920-232-1700

Describe the types of products used for winter road management (e.g., deicing, pre-wetting, salting, etc.).

Salt and brine solution

Describe the type of equipment used to apply the products.

Salt spreader and brine tank on a truck

Report the amount of product used per month.

Salt for 2015: 34.25 tons
Brine for 2015: 170 gallons

Report the snow disposal locations, if snow is hauled away.

No snow is hauled away

Describe any anti-icing, equipment calibration, and salt reduction strategies considered.

Equipment calibrated by Winnebago County Highway Department

Describe any other additional measurable data or information that the permittee used to evaluate its winter road management activities.

c. Municipal facility(s):

Provide an inventory of municipally owned or operated structural storm water management facility(s), include: Location of each facility and contact information for the individual(s) with overall responsibility for each facility.

Town Hall wet detention pond, Town Board

Describe the housekeeping activities and best management practices installed to reduce or eliminate storm water contamination.

Vehicle and equipment storage / cleaning / maintenance occurs inside the Town Hall building or at a privately owned repair shop. Materials are not stored outside the Town Hall building. The Town Hall site is clean.

SECTION V. Permit Conditions (continued)

Discuss recommendations for improvements to current storm water management practices at the facility(s) and a timeline for installation and/or implementation of these recommendations.

None. The Town has limited facilities, vehicles, equipment, and materials.

Describe the municipal facility(s) employee training on storm water pollution prevention provided.

Town does not have employees for its operations.

Describe the spill prevention and response procedures in place at the municipal facility(s).

Town has spill clean up materials available at the Town Hall building. The Fire Department responds to large spills if along Town roads. Please refer to the Town's illicit discharge procedures already on file with WDNR.

d. Storm Water Quality Management: Has the municipality completed a pollutant-loading analysis to assess compliance with the 20% TSS reduction developed urban area performance standard? ◉ Yes ◯ No

If yes, provide the following: Model used SLAMM Version 9.2.1 Reduction (%) 40

If no, include a description of any actions the municipality has undertaken during 2015 to help achieve the 20% standard.

Has the municipality completed an evaluation of all municipal owned or operated structural flood control facilities to determine the feasibility of retrofitting to increase TSS removal? ◉ Yes ◯ No

If yes, describe:

Please refer to the Town of Vinland Stormwater Management Plan, August 2008 currently on file with the DNR. The Stormwater Management Plan included an analysis of existing flood control facilities. The Town's urbanized area does not contain any existing flood control facilities or structural BMP's.

e. Best Management Practices Maintenance: Does the municipality have a maintenance program for installed storm water best management practices? ◉ Yes ◯ No

If yes, describe the maintenance program and any maintenance activities that have occurred for best management practices in 2015. If available, attach any additional information on the maintenance program.

Winnebago County handles the maintenance program for privately-owned BMPs located in the Town. Winnebago County relies on the BMP owner to complete the required maintenance in accordance with the approved plan. In 2015, the Town performed routine maintenance activities for the one publicly-owned pond, including trash removal and vegetation management.

f. Storm Sewer System Map: Describe any changes or updates to the storm sewer system map made in the reporting year. Provide an updated map if any changes occurred during the reporting year.

No significant changes or updates to system map.

SECTION VI. Fiscal Analysis

a. Provide a fiscal analysis that includes the annual expenditures for 2015, and the budget for 2015 and 2016. A table to document fiscal information is provided on page 8.

Please refer to table.

b. What financing/fiscal strategy has the municipality implemented to finance the requirements of the general permit?

☐ Storm water utility ☒ General fund ☐ Other _____

c. Are adequate revenues being generated to implement your storm water management program to meet the permit requirements? ◯ Yes ◉ No

Please provide a brief summary of your financing/fiscal strategy and any additional information that will assist the Department in understanding how storm water management funds are being generated to implement and administer your storm water management program.

The Town obtains funds from its General Fund.

SECTION VII. Inspections and Enforcement Actions

Note: If an ordinance listed below has previously been submitted and has not been amended since that time, a copy does not need to be submitted again. If the ordinance was previously submitted, indicate such in the space provided.

a. As of the date of this annual report, has the municipality updated or revised its construction site pollutant control ordinance in accordance with subsection 2.4.1 of the general permit? ◉ Yes ○ No

If yes, attach copy or provide web link to ordinance:

Winnebago County is responsible for ordinance (http://www.co.winnebago.wi.us/lwcd/programs/ordinances)

b. As of the date of this annual report, has the municipality updated or revised its post-construction storm water management ordinance in accordance with subsection 2.5.1 of the general permit? ◉ Yes ○ No

If yes, attach copy or provide web link to ordinance: Winnebago County is responsible for ordinance (http://www.co.winneba

c. As of the date of this annual report, has the municipality updated or revised its illicit discharge detection and elimination ordinance in accordance with subsection 2.3.1 of the general permit? ○ Yes ◉ No

If yes, attach copy or provide web link to ordinance:

d. As of the date of this annual report, has the municipality adopted any other ordinances it has deemed necessary to implement a program under the general permit (e.g., pet waste ordinance, leaf management/yard waste ordinance, parking restrictions for street cleaning, etc.)? ○ Yes ◉ No

If yes, attach copy or provide web link to ordinance:

e. Provide a summary of available information on the number and nature of inspections and enforcement actions conducted during the reporting period to ensure compliance with the ordinances described in a. to d. above.

See previous sections

SECTION VIII. Water Quality Concerns

a. Does any part of the MS4 discharge to an outstanding resource water (ORW) or exceptional resource water (ERW) listed under s. NR 102.10 or 102.11, Wis. Adm. Code? (A list of ORWs and ERWs may be found on the Department's Internet site at: http://dnr.wi.gov/topic/surfacewater/orwerw.html) ○ Yes ◉ No

If yes, list:

b. Does any part of the MS4 discharge to an impaired waterbody listed in accordance with section 303(d)(1) of the federal Clean Water Act, 33 USC § 1313(d)(1)(C)? (A list of the most current Wisconsin impaired waterbodies may be found on the Department's Internet site at: http://dnr.wi.gov/water/impairedsearch.aspx?status=303d) ◉ Yes ○ No

If yes, complete the following:

- Impaired waterbody to which the MS4 discharges:

  Lake Winnebago

- Description of actions municipality has taken to comply with section 1.5.2 of the MS4 general permit for discharges of pollutant (s) of concern to an impaired waterbody:

  Please refer to Chapter 9 (pages 9-8 and 9-9) of the Town of Vinland Stormwater Management Plan, August 2008.

c. Identify any known water quality improvements in the receiving water to which the MS4 discharges during the reporting period.

No water quality improvements were observed by the Town.

d. Identify any known water quality degradation in the receiving water to which the MS4 discharges during the reporting period and what actions are being taken to improve the water quality in the receiving water.

No water quality degradation was observed by the Town.

SECTION IX. Proposed Program Changes

SECTION IX. Proposed Program Changes (continued)

Describe any proposed changes to the storm water management program being contemplated by the municipality for 2016 and the schedule for implementing those changes. Proposed program changes must be consistent with the requirements of the general permit.

No program changes are anticipated for 2016

SECTION X. Other

Any other additional information the permittee would like to provide in the Annual Report regarding their storm water program?

Fiscal Analysis Table. Complete the fiscal analysis table provided below.

Program Element	Annual Expenditure 2015	Budget 2015	Budget 2016	Source of Funds
Public Education and Outreach	800	800	800	General Fund
Public Involvement and Participation	100	100	100	General Fund
Illicit Discharge Detection and Elimination	50	50	50	General Fund (Town does not have employees, equipment or facilities that are related to pollution prevention)
Construction Site Pollutant Control	0	0	0	Winnebago County collects user fees and administers each aspect of this program for the Town
Post-Construction Storm Water Management	0	0	0	Winnebago County collects user fees and administers each aspect of this program for the Town
Pollution Prevention	0	0	0	General Fund (Town does not have employees, equipment or facilities that are related to pollution prevention)
Storm Water Quality Management (including pollutant-loading analysis)	0	0	0	General Fund
Storm Sewer System Map	0	0	0	General Fund
Other:	500	500	500	General Fund

NORTHERN REGION COUNTIES		
Ashland	Langlade	DNR Service Center
Barron	Lincoln	Attn: Storm Water Program
Bayfield	Oneida	5301 Rib Mountain Rd.
Burnett	Polk	Wausau, WI 54401
Douglas	Price	Phone: (715) 359-4522
Florence	Rusk	
Forest	Sawyer	
Iron	Taylor	
	Vilas	
	Washburn	

WEST CENTRAL REGION COUNTIES		
Adams	Marathon	DNR Service Center
Buffalo	Monroe	Attn: Storm Water Program
Chippewa	Pepin	5301 Rib Mountain Rd.
Clark	Pierce	Wausau, WI 54401
Crawford	Portage	Phone: (715) 359-4522
Dunn	St. Croix	
Eau Claire	Trempealeau	
Jackson	Vernon	
Juneau	Wood	
La Crosse		

NORTHEAST REGION COUNTIES		
Brown	Marquette	DNR Northeast Region
Calumet	Menominee	Attn: Storm Water Program
Door	Oconto	2984 Shawano Ave.
Fond du Lac	Outagamie	Green Bay, WI 54313
Green Lake	Shawano	Phone: (920) 662-5100
Kewaunee	Waupaca	
Manitowoc	Waushara	
Marinette	Winnebago	

SOUTH CENTRAL REGION COUNTIES		
Columbia	Jefferson	DNR South Central Region
Dane	LaFayette	Attn: Storm Water Program
Dodge	Richland	3911 Fish Hatchery Rd.
Grant	Rock	Fitchburg, WI 53711
Green	Sauk	Phone: (608) 275-3266
Iowa		

SOUTHEAST REGION COUNTIES		
Kenosha	Sheboygan	DNR Service Center
Milwaukee	Walworth	Attn: Storm Water Program
Ozaukee	Washington	141 NW Barstow Street,
Racine	Waukesha	Room 180
		Waukesha, WI 53188
		(262) 574-2100